

**Ministry Description for Director of Ministries for Women
Second Presbyterian Church**

I. **Purpose:** To lead, teach, and nurture the women of the church as they endeavor to walk with Christ.

II. **Relationships:** Reports to the Pastoral Division
Works closely with the Pastoral Staff
Coordinates with all staff
Oversees Ministries and Programs for women

III. Responsibilities:

A. Spiritual Leadership

1. To grow in the knowledge of Christ and in the gospel through the faithful use of the means of grace;
2. To set a godly example for women;
3. To embrace and actively promote every aspect of the 2PC mission, and to integrate the ministries for women with all 2PC ministries.

B. Leadership for Women

1. To lead women in prayer and thoughtful Bible study as they are prompted to deepen their relationships with Christ;
2. To evangelize, teach, train and disciple women in such a way as they may, in turn, reach others with the gospel;
3. To provide mature and wise counsel to women in need;
4. To resource, coordinate, and encourage all ministries for women at 2PC and to develop an annual ministry plan with a commensurate budget;
5. To coordinate successfully with all 2PC ministries and to facilitate the effective participation of women in 2PC ministries;
6. To hire, train, encourage, and manage the departmental staff associated with ministries for women at 2PC;
7. To recruit, train and oversee leadership teams for women and to work with and through those teams to oversee ministries for women;
8. To oversee the process of ministry evaluation and strategic planning;
9. To advocate for and respond to the concerns of women at 2PC.

C. Community Leadership

1. To lead in the desire of the church to proclaim the gospel by caring for the needs of others through its ministries for women in Memphis and the surrounding Mid-south communities;
2. To represent 2PC women in the Memphis community, in the denomination, and in the world.